**Arizona Statewide Interoperability Executive Committee Meeting**
**Tuesday, January 24, 2006, 10:00 a.m.**
**Burton Barr Central Library**

Attendees:

David Funk – National Law Enforcement & Corrections Technology Center (NLECTC)-RM
Gene McGahey - National Law Enforcement & Corrections Technology Center (NLECTC)-RM
Mike Coleman – Douglas County Sheriff, Colorado
David Meer - General Dynamics
Justin Dimm – Joriga Electronic
Mark Griffin – Chandler Police Department
Shannon Tolle – City of Scottsdale
Mike Burns – Phoenix Fire
Jon Huish – Arizona State Land
Tracy Nielsen – Pascuayaqui Police
Stephen Powles – Arizona Department of Public Safety
Bob Waldron – NLECTC – West
John Maldonado – Phoenix Fire
Dan Wills – Sedona Fire District
David Chapman – ARINC
Bruce Wille – ARINC
Mark Schroeder – Maricopa County
Chris Nadeau – Goodyear
Dan Saban – Buckeye Police Department
Curt Fonger – Pinal County Sheriff's Office
Karl Hartmetz – La Paz County
Steve Gibbs – Maricopa County Sheriff's Office
Dale Gray – Patriot Towers
Dennis Busby – M/A-COM
Larry James – M/A-COM
Cy Otsuka – Glendale Police Department
Tim Ulery – Glendale Police Department
Wayne Kincheloe – PSCC, Arizona Department of Public Safety
Rodney Phelps – Gila River OEM
LeRoy Johnson – Mesa Fire
Jesse Cooper – Phoenix Police Department
Tulli Manross – Sprint Nextel
Carl Reitz – Arizona Division of Emergency Management
Mike Dieffenbaugh – City of Mesa
Hector Olivo – Pascua Police Department
Darin Douglass – Mesa Police Department
Andy Lacy – Motorola
Fred Christley – Arizona Game & Fish
Cliff Bailey – Arizona Public Service Co.
John Glorioso – Town of Gilbert
Huel Benton – ATF
Jay Vargo - ADEM
John Blackburn Jr. – ACJC
Ron Klein – Yavapai County Sheriff's Office
Jennifer Hagen – Phoenix Police Department
Mary Millard – Maricopa County Sheriff's Office

Mike Worrell – Phoenix Fire Department
Ed Copp – SRP
Kevin Rogers – PSCC, Arizona Department of Public Safety
Curt Knight – PSCC, Arizona Department of Public Safety
Scott Tillman – Arizona Department of Public Safety

## 1. Call to Order and Introductions

Co-chair John Maldonado called the meeting to order at 10:05 am. Mr. Maldonado welcomed the attendees and asked each of them to introduce themselves and indicate the agency they were representing. He introduced and welcomed Mr. Steven Steed as a voting member representing the Arizona Office of Homeland Security. Other members present were Mr. Mark Venuti and Mr. Scott Tillman.

## 2. Approval of Minutes from October 26, 2005

The approval of October 26, 2005 minutes will be tabled and submitted for approval at the next scheduled meeting of the Statewide Interoperability Executive Committee.

## 3. Operational Work Group Activities

Commander Dan Wells submitted a copy of the Arizona Emergency Radio System (AERS) State Plan draft dated January 24, 2006 for committee review and approval. He acknowledged the Department of Public Safety, Coconino County Sheriff Department, Flagstaff Police Department, NAU Police Department, Tempe Police Department and Phoenix Police Department as the agencies that provided members to the Work Group. He complimented the members for their devotion of time and expressed his pride in the finished plan. He reported the plan was utilized in a pilot program in Coconino County during the NAU Commencement in December 16, 2005. Five police agencies were involved in the day-long exercise and the only problem encountered was the tendency of the users slipping into radio language. Commander Wells invited Mr. Strayer to add comments.

Mr. Strayer stated he is impressed with the group involvement, encouraged by the document and proud to be a part of its development. He expects this will be a working document with challenges to be addressed.

Commander Wells stated he recognizes this is a draft, but feels it is a good first step in providing a plan that will work in the state and one that could be built upon. The focus of the Plan was to develop a user-friendly policy which was NIMS compliant. He explained the Plan is general enough to be usable and doesn't take a long time to read. He recommended the SIEC move to replace the APCO Plan with this draft version dated January 24, 2006.

Mr. Maldonado presented a motion for the acceptance of the Arizona Emergency Radio System (AERS) State Plan. Motion was made by Mark Venuti to accept the Arizona Emergency Radio System (AERS) State Plan Draft dated January 24, 2006 as a replacement to the APCO Plan dated December 19, 2005 and submit same for approval action at the next Arizona Public Safety Communications Advisory Commission meeting. Motion was seconded by Mr. Scott Tillman. Motion carried unanimously.

## 4. Technical Work Group Activities

Mr. Kevin Rogers reported that due to the holidays it was difficult to set a meeting time when all could attend. He hoped to meet in February and March and to have a presentation for the SIEC at the scheduled April 25, 2006 meeting.

Mr. Curt Knight stated the purpose of the Technical Work Group's equipment standards efforts was to provide information to the Regional Advisory Council's to ensure equipment purchases met the minimum qualifications/standards.

## 5. Computer Assisted Pre-Coordination Resource & Database (CAPRAD) System

Mr. David L. Funk, Deputy Manager-Communications, Technology Outreach, NLECTC-RM, provided a presentation and handout on the Computer Assisted Pre-Coordination Resource & Database (CAPRAD) system. The presentation provided a review of the use of the database, program capabilities and features. He stated Mr. Tillman from the Department of Public Safety is currently using the TCP modules. Mr. Funk commented there is no cost for the program and it is managed by the University of Colorado. He did state the data is managed by the user and access to the system is limited to your profile setup.

CAPRAD capabilities and features include:

    a) web-site access
    b) interactive-relational databases
    c) frequency availability notebook
    d) interface to PSCC automated system
    e) on-line help facilities
    f) supplemental information storage

CAPRAD database use:

    a) frequency pre-allotment
    b) development of state for regional plans
    c) application for frequency use
    d) communications assets inventory

CAPRAD Memorandum of Understanding (MOU) segment allows user to upload the MOU document. This allows you to monitor an areas MOU's status of completion.

CAPRAD system will be available for everyone's use in March with only a couple of states using today. For use of the CAPRAD system, notification to NLECTC is required and two people to manage the system.

At the conclusion of the presentation, Mr. Funk fielded questions. Mr. Maldonado thanked Mr. Funk for the useful information he provided on the CAPRAD System.

## 6. SIEC Coordination of VHF/UHF Interagency Channels

Mr. Tillman provided the following report relative to the coordination of VHF/UHF interagency channels:

The Arizona Division of Emergency Management (ADEM), after conducting a statewide needs assessment, is providing federal funds to enhance Arizona's radio interoperability. Besides expanding the number of radio sites with interoperability radio systems, ADEM is providing the funds to add two additional radios at each site. The new radios add 800 MHz interoperability and a VHF simplex tactical channel.

A pilot project is being completed in Coconino County with radios in Mohave County scheduled for the next installation phase. After completing these counties, the next phase is targeted at the southern border area starting in Yuma County.

At the request of Mr. Curt Knight, Mr. Tillman explained the Arizona APCO/NENA general meeting on December 5, 2005, the transfer of the coordination of the APCO VHF/UHF Inter-Agency Radio System (IARS) State Plan to the Statewide Interoperability Executive Committee (SIEC) was again confirmed. This motion was passed several years ago but the written record had been lost with the APCO action. With this action, the Arizona SIEC has now accepted the coordination planning for the interoperability channels in VHF, UHF and 700 MHz bands; however, the 800 MHz interoperability planning remains with the Arizona Region 3, 800 MHz Planning Committee.

## 7. History and Authority of the Arizona SIEC – Reference Document

Mr. Curt Knight reported at the request of Co-chair Paul Wilson, Ms. Evelyn Jablonski has pulled together information on the history and authority of the Arizona SIEC and has submitted a rough draft to Mr. Wilson for review. When his response is received and the information is finalized, a copy will be presented to the other SIEC members.

## 8. Date – Time – Location of Next Meeting

Mr. Maldonado stated the next scheduled meeting of the SIEC will be at 10:00 a.m. on April 25, 2006 at Arizona Peace Officer Standards and Training (AZPOST), 2643 E. University Drive in Phoenix.

## 9. Call to the Public

Mr. Maldonado announced his resignation from the SIEC. Mr. Maldonado informed the Committee he has been reassigned and this will be his last meeting as a member of the SIEC. He nominated Mr. Steve Sager from the Phoenix Fire Department to serve as a member of the Committee.

## 10. Adjournment

Motion was made by Mr. Mark Venuti to adjourn the meeting. Motion was seconded by Mr. Scott Tillman. Motion carried unanimously. The meeting adjourned at 11:36 a.m.